

2010 PRESCHOOL BAZAAR

**NOTICE- SPACE PRIORITY GIVEN ONLY
TO REGISTRATIONS POSTMARKED BY
SAT. NOV 6, 2010**

Lopez Island, WA 98261

Dear ;

The Lopez Children's Preschool is having its annual Holiday Bazaar on Saturday November 27, 2010. As a past Vendor, you are invited to pre-register for this year's event. As announced last year, the registration / table space fee has been changed to \$4.00 per foot (\$16 minimum).

REGISTRATION DETAILS:

1) All vendors will need to provide their own tables. Space is limited! 2) There is a \$4.00 per foot registration fee per table space for vendors (4 foot (\$16) minimum), \$35 for non-profit vendors with zero product, and \$10 for vendors 12 and under. Fee should be sent with the registration form below. 3) Register as soon as possible. General advertising will start soon. A NOTE ABOUT SPACES: Whether specific or general, all space requests will be attended on a first-come first-serve basis (i.e., this application received) AND by the discretion of the Vendor Coordinator to accommodate the number of vendors and variety of goods, and to balance similar space requests. 4) The percentages on sales will remain 85% to vendors and 15% to the preschool. 5) The main vending area will be in the gym, but space issues may result in overflow to other areas of the school.

We will track credit card sales by stamping the receipts with an identifying mark. The cost of the credit card transaction (approximately 2.5%) will be deducted before paying the vendor and preschool percentages.

If you have any questions please contact the Vendor Coordinator, Colleen Currie, at 468-4743 or by e-mail ccurrie@gmail.com

DUE TO THE FACT THAT THE BAKE SALE IS ONE OF OUR BIGGEST FUNDRAISERS, WE ASK THAT NO BAKE SALE ITEMS BE SOLD.

The Preschool appreciates your essential part in making the Bazaar the fun and successful event it has become for the Preschool and the Island.

Please Send this to us at 230 Eliza Rd, Lopez Island, WA 98261

Please remember to enclose your \$4 per foot space fee [\$16- 4 ft or less; \$24- 6 ft; \$32- 8 ft.] (\$35 non-profit selling zero product) (\$10 for Under 12 years of age) registration fee with this form- Thanks for your support!

Please verify the information below & make corrections :

First Name(s):

Last Name(s):

Company Name:

Mailing Address:

Lopez Island, WA 98261

Home Phone:

Work Phone:

Message Phone:

Please Tell us about ALL of the Products you will be offering: _____

Preschool reserves the right to limit the number of Vendors presenting similar products. Handcrafted goods are given priority. Manufactured goods will be permitted on a space available basis.

What Size Booth space will you need? ~4 ft(\$16) ~6 ft (\$24) ~8 ft (\$32) [\$4 per foot additional] Vendor coordinator has final approval on larger space requests.

YOU WILL NEED TO PROVIDE YOUR OWN TABLE!

Will you need electrical power? No Yes, if yes what amperage? _____

(Please note that the number of electrical outlets are very limited and we can't guarantee access to power)

Do you have some special need you'd like us to know about?

Food Product Vendors Please Note:

You are personally responsible for complying with any of the prevailing County Health Codes that may apply to your product and it's handling. Inspectors may be present at the Bazaar.